



K.R.T.
Kiddies Kollege

Spring / Summer 2013

Thank you for your interest in our summer camp programs for 6-12 year olds. Due to popular demand, we are once again offering a JUNIOR DAY CAMP for children who will be entering Grade 1 or Grade 2 this September. Enclosed is an application, which should be completed and returned promptly to ensure care. All of our spaces are offered on a "first come, first served" basis. Take a moment to fill out this package, ensuring that all requested information is submitted. Some highlights to note:

Allergies & Medical Conditions: we have placed a limit on the number of special needs kids in these programs. Please speak with the office staff prior to registering if your child has a medical condition which may affect his/her behaviour at camp. This includes such conditions as asthma, ADD/ADHD, etc. Failure to disclose pertinent details can result in your child being withdrawn from these programs. Please note: due to the prevalence of allergic reactions, we do not permit peanut/nut products of any kind in our centre.

Behaviour Management: we have established this policy for all of our school-aged programs, including our summer camps. A parent/guardian must review this policy with his/her child prior to entrance; a signed copy must accompany your application.

Operating Dates: our camps operate this year from July 2 - August 23/13. There are NO camp programs available for August 26-30/13.

Calendars: a monthly outline of activities is available for July & August. It will indicate craft projects, theme days, and specific activities, along with info about our popular excursion days. Read the reverse of this letter for excursion and event dates. The cost for these activities is included in your fee.

Bible Curriculum: as with all children's programs at Kiddies Kollege, the camp kids will be participating in our non-denominational Bible curriculum. Basic Christian values will be taught thru drama, music, crafts and group interactions.

We are anticipating an exciting summer with familiar faces, and some new friends too! Please do not hesitate to call if you need more information.

Ruth Stubbs, RECE
Supervisor (ruth@krt.org)

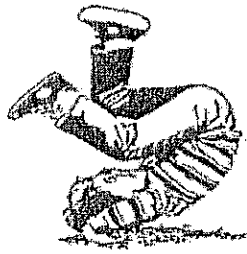
P.S.: we have an agreement for subsidized child care funding thru the Region of Peel. If you are participating in this, it is your responsibility to have your worker contact us with approval information before your child's entrance into camp.

Kiddies Kollege Day camp 2013

Trip list

Date:	Event	In/Away from centre
		away
Thurs. July 4	Toronto Science Centre	in centre
Tues. July 9	U Got Dance	away
Thurs. July 11	Albion Hill -splash pad / park	in centre
Tues. July 16	Creature Quest	away
Thurs. July 18	Kelso lake	away
Tues. July 23	Brunswick bowling	away
Thurs. July 25	Heart lake splash pad /park	in centre
Tues. July 30	IncrediBrent	away
Thurs. Aug. 1	Petticoat Creek splash pad/park	away
Thurs. Aug. 8	Bingeman Park	away
Tues. Aug 13	Black Creek Pioneer Village	away
Thurs. Aug. 15	Kelso lake	in centre
Tues. Aug. 20	Mystic Drumz	in centre
Thurs Aug. 22	BBQ and water sports	

Tentative: subject to change without notice ...



KRT KIDDIES KOLLEGE

DAY CAMP

DATE: _____

Child's Information

Last Name: _____ First Name: _____

Birth date: _____ sex M _____ F _____ AGE _____

Home Information:

Home Address: _____

Home phone: () _____

Mother's Name: _____

Employer: _____

Phone: () _____

Position: _____

Address: _____

Father's Name: _____

Employer: _____

Phone: () _____

Position: _____

Address: _____

Emergency Information:

Doctor's Name: _____

Address: _____

Phone: () _____

Please list any medical conditions:

Any instructions re: Diet, Rest or Exercise?

If an emergency arises and we cannot contact either you or your spouse, who can we call ?

Name: _____ Relationship to Child: _____

Work Number: () _____ Home Number: () _____

Can this person give consent for your child in your absence ? Yes ___ No ___

KRT Kiddies Kollege staff, during an emergency situation, have permission to consent to any necessary medical treatment for my child(ren), in my absence ,after every effort has been made by them to contact me.

Your child may be photographed by the daycare staff, teaching students on field placements and/or community newspaper in conjunction with planned curriculum .Please indicate your authorization for this activity.

Yes ___ No ___

PLEASE COMPLETE THE REVERSE SIDE AS WELL .

141 Kennedy Road North, Brampton, On L6V 1X9, (905) 459-2300, Fax (905)459-5724

E-mail: ruth @krt.org or susan@krt.org

The following adults have our approval, to pick up our child(ren) after classes at the centre.

Please note: All adults including parents, who pick up students at the day camp may be asked to provide identification to Kiddies Kollege staff. We do not release students to minors.

Name: (First and Last)

Relationship to child

Pick a T shirt size:

child M:	
child L:	
Adult S:	
Adult M:	
Adult L:	

All information listed above must be kept current

A deposit of \$100.00 will accompany your registration form. This will be refunded to you following the end of the summer camp program. If your circumstances change and you no longer require care, one month's notice is required, prior May 31, 2013 in order for a full refund of your deposit. **THERE WILL BE NO REFUNDS AFTER MAY 31, 2013.** If your child is currently registered at Kiddies Kollege, and you already have a deposit on file, this deposit will secure a space for your child in the summer program.

POST-DATED CHEQUES will accompany your registration form, with payments either on a monthly basis (in full) or on a weekly basis. Payments are either due on the first day of the month or week and are as follows.

5 days/week	\$190.00
4 days /week	\$156.00
3 days/week	\$120.00
2 days/week	\$85.00

- | |
|--|
| 1) changes to enrollments must be made before the 1st day of each month. |
| 2) the minimum enrollment is 2 days /week (one in centre day) |
| 3) please pack your child's lunch, a drink & a water bottle. |
| NO NUT PRODUCTS, PLEASE. |

A 10% reduction applies to families where two or more children are registered on a full time basis. This weekly charge is \$342.00. Charges for all trips are included in the weekly prices. Statutory holidays are included in your fee; there are no reductions on these weeks. A service charge of \$25.00 will be applied to all cheques returned to us from your bank (NFS, etc.).

LATE FEES WILL APPLY IF YOUR CHILD IS PICKED UP AFTER 6:00 pm.

PLEASE NOTE: Kiddies Kollege Summer Camp requires a parent/guardian's signature on a current Behaviour Management policy and current Bag lunch policy prior to entrance into the program.

The parent releases Kiddies Kollege from all liability for accidents or illnesses occurring while the child(ren) is in attendance, except for injury or illnesses occurring from the gross negligence of Kiddies Kollege. This includes such trips and outings as undertaken with the normal program.

By signing this application, you agree to all the conditions listed above.

Signature of Parent/Guardian

Date:

Please indicate your child's swimming ability:

Please indicate days/weeks planning to attend:

Full Time: _____

Specify certain days: _____

- July 2-5 _____
- July 8-12 _____
- July 15-19 _____
- July 22-26 _____

- July 29-Aug 2 _____
- August 6-9 _____
- August 12-16 _____
- August 19-23 _____
- August 26-30 **NO CAMP !**

office use: JR/SP
dep: _____
BMP: _____
PDC: _____
shirt: _____
BLP: _____
ROP: _____

KRT KIDDIES KOLLEGE

DAY CAMP BEHAVIOUR MANAGEMENT POLICY

KRT KIDDIES KOLLEGE is committed to providing a safe, interesting and enjoyable day camp experience for all involved. With this in mind, clear expectations for acceptable behaviours are needed.

The staff are committed to:

- ** developing good programming which provides opportunities for the children to make independent choices
- ** meeting individual needs without sacrificing the needs of the whole group
- ** keeping students safe
- ** developing a healthy rapport with students and parents
- ** practicing good communication skills
- ** tailoring approved discipline techniques to individual personalities and circumstances
- ** using a variety of preventative techniques to forestall behavioural problems
- ** practicing empathy; looking at situations from all perspectives
- ** practicing conflict resolution techniques
- ** utilizing problem solving skills

However, serious misbehaviours of children will have repercussions. There will be no tolerance of the following behaviours, or other behaviours deemed to be serious in nature by the staff:

- 1.. abusive language
- 2.. insults and obscene gestures directed at staff and/or students
- 3.. damage to property
- 4.. physical abuse
- 5.. threats of physical injury
- 6.. leaving the premises without a staff member

This policy will be reviewed by the parent with his/her child prior to starting in the program, and periodically reviewed afterwards if staff deem this to be necessary.

If a child has demonstrated inappropriate behaviour, the following steps will be taken.

FIRST OFFENCE

The staff will consult with the supervisor (or designate) regarding a plan of action. The parent will be contacted, advised of the situation and cautioned that an infraction has occurred. Depending upon the severity of the action, KRT KIDDIES KOLLEGE reserves the right to request a parent to pick up their child immediately. This policy will be reviewed with the parent and child at this time. We endeavour to work cooperatively with families to eliminate any future incidents.

SECOND OFFENCE

Same procedure as the first offence; however, the child will be suspended for one day.

THIRD OFFENCE

Same procedure as above; however, the child will be suspended for one week.

FOURTH OFFENCE

Same procedure as above; however, the child will be removed from the day camp program. Options of alternative care and/or support will be offered at this time.

It is important to note that the needs of the individual child will be met whenever possible without sacrificing the needs of the class as a whole.

As the parent of _____ I acknowledge that I have read and understand the policy as outlined above, and agree to accept the conditions which are listed. I agree to review this policy with my child(ren) prior to his/her first day at camp, and periodically afterwards, if requested.

parent/guardian signature

date

office use:

KRT Kiddies Kollege
Summer Camp Bagged Lunch Policy

Dear Camp Parents: In accordance with regulations outlined by the Ministry of Education, we have established the following policies and procedures regarding the use of bagged lunches for our summer camp students.

Your children will be very busy while with us; good nutrition is essential so that the children can fully participate in all aspects of our program. It is important that your child's lunch contains items from each category outlined in Canada's Food Guide. Active bodies need adequate fuel to work properly. Suggestions for great lunches will be posted on the parent board in your child's classroom. Please note that the camp will provide AM/PM snacks only. To maintain the low cost of weekly tuition, it is your responsibility to provide a lunch/drink for your child each day (s)he attends.

If your child forgets to bring a lunch to camp, you may be asked to return to the centre with his/her lunch. As a last resort, we will prepare a lunch for your child. This could include a serving of the lunch provided for our day care children, or a bagged lunch if this happens on a trip day. There will be a \$10.00 charge per child per day for this.

For several years, KRT Kiddies Kollege has been a "nut free zone". This also applies to our camp programs. At present, we have several children on-site who have life threatening allergies to these ingredients. For this reason, we ask that you respect our restriction, and avoid sending any nut products into the centre. We reserve the right to remove, and return to you, any products which might endanger another child.

Food safety is also a concern for us. Your child's lunch should be packed with a frozen gel pac inside an insulated lunch bag to maintain a safe temperature for the food inside. All items need to be labelled with your child's name; with classes this big, there are bound to be duplicates for lunch bags, thermos, etc.

Hydration is extremely important; for this reason, please be sure to include a labelled water bottle in your child's gear each day. This is essential, especially on days when the children will be off-site.

Thanks for your assistance with this. Please sign and return the section below ASAP.

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I HAVE READ THE POLICY & PROCEDURES OUTLINED WITH RESPECT TO BAGGED LUNCHES AT KRT KIDDIES KOLLEGE SUMMER CAMP, AND AGREE TO ABIDE BY THE INFORMATION OUTLINED.

CHILD'S NAME: \_\_\_\_\_

DATE: \_\_\_\_\_

PARENT'S SIGNATURE: \_\_\_\_\_

